

Colorado Public Defender – Class Specification

Class Title: Senior Deputy State Public Defender
Class Series: Attorney Classification
Class Code: R49P12
Reports to: Supervising and/or Managing Attorney
Direct Reports: None
Range Min/Max: \$5,649 - \$9,038

SENIOR DEPUTY STATE PUBLIC DEFENDER

The classification of Senior Deputy State Public Defender (“Senior Deputy”) is for attorneys who effectively handle any and all cases assigned to them with minimal or no supervision. In addition to meeting and exceeding all of the requirements for Deputy State Public Defenders, Senior Deputies possess a more advanced skill set, have a comprehensive motions practice and are capable of litigating complex issues. Senior Deputies are capable and willing to provide mentoring, training and guidance to others, as requested by the Office Head or his/her designee, and consistently advance the ideals of the Public Defender system. Senior Deputies must continue to actively advance their level of practice by seeking additional learning opportunities. These attorneys maintain the highest standards of professionalism, inspire others and take active steps to create a positive office culture.

REQUIREMENTS OF THE POSITION

- Must be a graduate from an ABA accredited law school and a licensed attorney in the State of Colorado.
- Must have exceptional communication skills.
- Must be able to meet the physical demands of the job, with or without accommodations, which are:
 - Ability to effectively communicate in written and oral form,
 - Ability to sit for extended periods of time,
 - Ability to use all necessary electronic devices especially computers,
 - Ability to transport themselves and their work files to court, jail, investigations and any other place where their physical presence is required,
 - Ability to lift, move or transport case files which can weigh up to 20 pounds, and
 - Ability to review all discovery, which may include visual depictions of evidence, examine physical evidence and view crime scenes.
- Must be able to handle emergency or crisis situations.
- Must be able to process and retain large amounts of information.
- Must be able to handle frequent interruptions and multiple calls and inquiries.
- Must be able to maintain confidentiality and manage confidential information.
- Must be able to withstand a moderate noise level in the work environment.

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- Must have a valid driver's license where courts and jails are not located within walking distance of the office.

Physical Requirements:

Employees must be able to meet the physical demands of the job, with or without accommodations, which include: talking, hearing, seeing, walking, and reaching with hands and arms. Positions may be required to travel.

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. Physical demands are in excess of those of sedentary work. Light work usually requires walking or standing to a significant degree.

Note:

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the office.